



## Acronyms and Definitions in the Promotion and Tenure Process

- APT: Appointments, Promotion, and Tenure document.** Each TIU head is to prepare (after consultation with their faculty) a statement setting forth the criteria and procedures according to which recommendations are made. This document must be made available to all faculty in the unit. It must be reaffirmed at the beginning of each TIU head's four-year term ([University Faculty Rule 3335-3-35\(C\)\(3\)](#)). All currently approved APT documents are available on the [OAA website](#).
- CEF: Committee of Eligible Faculty.** In accordance with [University Faculty Rule 3335-6-04\(B\)\(1\)](#), TIUs are required to have a committee of the eligible faculty that votes on personnel matters. Additional information on the membership of the CEF can be found in section III of each unit's APT document.
- DT: Discovery Theme.** Faculty hired into Discovery Theme positions have joint appointments. A joint appointment is one in which the faculty member has their time split across two or more academic units. See the [Faculty Appointments policy](#) for additional information on joint appointments.
- OAA: Office of Academic Affairs.** The vice provost for academic policy and faculty resources within [OAA](#) oversees the promotion and tenure process for the university.
- P&T: Promotion and Tenure.** This refers to the process of being reviewed for promotion, promotion with tenure, or reappointment.
- P&T (sub)committee: Promotion and Tenure (sub)committee.** In cases of promotion, promotion with tenure, or reappointment, the P&T committee may be the full committee of the eligible faculty or a subset of that group.
- POD: Procedures Oversight Designee.** Information about the role of the POD can be found in the Promotion & Tenure section of the Faculty Affairs website.
- SEI: Student Evaluation of Instruction.** [University Faculty Rule 3335-3-35\(C\)\(14\)](#) requires units to assure that students are given the opportunity to evaluate each course every time it is taught.
- TIU: Tenure Initiating Unit.** This is the unit in which a faculty member's primary appointment resides.
- TIU Head: Tenure Initiating Unit Head.** The administrative head of a TIU. For a full definition, see [University Faculty Rule 3335-3-35](#).